

**ANN ARBOR PUBLIC SCHOOLS
Music Office**

Dear Parent/Guardian:

Repair costs for school instruments continue to rise rapidly. Funds available for repairs have not kept pace with these costs. Consequently, the effort to maintain the Ann Arbor Public Schools inventory of over 3,000 band and orchestra instruments is an ongoing concern. I am sure that you can appreciate the difficulty in funding repairs for an inventory of instruments whose value exceeds \$4,000,000.00.

We ask that you carefully read the instrument guarantee card before you sign it. You are assuming *complete responsibility* for the instrument loaned to you by the Ann Arbor Public Schools. You are responsible for accidental breakage, and you agree to return the instrument in the same condition it was when it was issued to you. We urge you to discuss this matter with your student before you sign the card.

The Ann Arbor Public Schools assumes the responsibility for maintaining the condition of the complete inventory as regards normal wear and tear. We are confident that you understand your responsibility and will assist us in caring for the instrument issued to you. We do appreciate your help. Please feel free to contact me at 994-2314 if you have any questions or concerns.

Lynda Weston Berg
Coordinator of Fine Arts

NEVER TRY TO REPAIR AN INSTRUMENT YOURSELF

**ANN ARBOR PUBLIC SCHOOLS
Music Office**

_____ 20 _____

School _____

GUARANTY COVERING LOAN OF MUSICAL INSTRUMENT

We, the undersigned, in partial consideration of the loan of the musical instrument described below, receipt of which is hereby acknowledged, do hereby individually and severally agree to be responsible for the return of said instrument to the ANN ARBOR PUBLIC SCHOOLS during or at the close of the present school year, in approximately its present condition: provided, that should the instrument become damaged through careless handling, faulty use, or accidental breakage during the period of the present loan, to any greater extent than the results of ordinary wear, we agree to reimburse the said ANN ARBOR PUBLIC SCHOOLS in an amount sufficient to restore the instrument to its former condition, and provide further, that should said instrument become lost or destroyed during the said period, we agree to pay the ANN ARBOR PUBLIC SCHOOLS a sum sufficient to pay for the purchase of an instrument of equal value.

(Signature of Student)

Type of Instrument

(Signature of Parent/Guardian)

Make of Instrument

(Address)

(Phone)

Serial/ID Number of Instrument